



King William County Public Schools

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2019-2020 School Year

Dear Parent or Guardian,

The King William School Nutrition Program (KWSNP) no longer gives Alternate Meals (Cheese Sandwich) when a student does not have funds available on the meal account or cash-in-hand to cover the cost of the meal. Charge limits have been removed from meal accounts for all students within the District. These changes have been made to ensure the KWSNP is in compliance with Virginia Department of Education regulations regarding "Student Shaming" and "Unpaid Meal Charges/Collections".

It is ultimately the responsibility of the parent or guardian to monitor their student(s) meal account to ensure enough funds are available for meal purchases. The KWSNP does its best to communicate regularly with parents regarding negative balances and will make every effort to work with parents/guardians to pay down/off any negative debt. Communication from the parent or guardian, however, is key.

If you **DO NOT** want your student(s) to charge meals to their meal account, written notification is required. Please select the appropriate box below that meets your wishes. If you have any questions or concerns, please call the KW School Nutrition Office at 804-769-3434 ext. 550.

- I do NOT give my child/children permission to charge meals to their meal account. (A block will be put on each student account listed below prohibiting the charging of meals.)
 - _____ Student Name _____ Student ID Number
 - _____ Student Name _____ Student ID Number
 - _____ Student Name _____ Student ID Number
 - _____ Student Name _____ Student ID Number

- I give my child/children permission to charge meals to their meal account and I understand that I am responsible for all charges.
 - _____ Student Name _____ Student ID Number
 - _____ Student Name _____ Student ID Number
 - _____ Student Name _____ Student ID Number
 - _____ Student Name _____ Student ID Number

Signature/Relationship to student

Date

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(1) mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW Washington, D.C.
20250-9410;

- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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