



King William County Public Schools
P.O. Box 185
18548 King William Road
King William, Virginia 23086



Phone
(804) 769-3434
(804) 644-4803 – Richmond

Fax
(804) 769-3312

Verification of Teaching Experience

Dear Superintendent or Designee:

Please complete this verification of my teaching/administrative experience in your school division.

Name _____ SS# (last four digits) _____

School Division: _____

Date(s) Employed _____ Position Held _____

Signature of Employee _____ Date _____

This is to verify that _____ was employed as _____
in the above named school division as follows:

School Year(s)	From (Mo/Day)	To (Mo/Day)	Total	Grade(s)/Subject(s) Taught

1. Number of Sick Leave days accumulated in Virginia _____.

2. Had employee attained Virginia Continuing Contract Status? _____ Yes _____ No

Completed by: _____ Date _____
(Name/Title)

Please return this document to: **Mrs. Tinya D. Ryland, Lead Director of Human Resources**
King William County Public Schools
P.O. Box 185
18548 King William Road
King William, VA 23086