



King William County Public Schools
P.O. Box 185
18548 King William Road
King William, Virginia 23086



Phone
(804) 769-3434
(804) 644-4803 – Richmond

Fax
(804) 769-3312

Verification of Employment - Classified

Dear Human Resource Director or Designee:

Please complete this verification of my employment with your company.

Name _____ SS# (last four digits) _____

Company/Business: _____

Signature of Employee _____ Date _____

This is to verify that _____ was employed with the above named company/business as follows:

From (Month/Day/Year)	To (Month/Day/Year)	Total	Job Title

Completed by: _____
 (Name/Title- please print)

Signature: _____ Date: _____

**My signature verifies that the information provided is accurate.*

Please return this document to: **Mrs. Tinya D. Ryland, Lead Director of Human Resources**
King William County Public Schools
P.O. Box 185
18548 King William Road
King William, VA 23086