KING WILLIAM COUNTY PUBLIC SCHOOLS DRIVER'S EDUCATION "BEHIND THE WHEEL" TRAINING

Instructor Report to Request for Supplemental Pay

The following students have completed the "Behind the Wheel" Training meeting and/or exceeding the 7 session driving/observation requirement under my direct supervision during this reimbursement period. I am requesting the approved supplemental pay at the rate of $120.00 per student. **Time sheets are due by the 16th of each month. Time sheets received after the 16th will be processed the following month.**

Instructor: _____(print)

Pay Period: _____16th through _____16th
(Beginning Month) (Ending Month)

Student Driver	Training Start Date	Training End Date	Comments	Rate
				120.00
				120.00
				120.00
				120.00
				120.00
				120.00
				120.00
				120.00

TOTAL

Instructor Signature: _____ Date: _____

***I certify that the above is true and accurate to the best of my knowledge.**

Principal Signature: _____ Date: _____

Central Office Approval: _____ Date: _____

July 2016